



Empire Facility Management
 Meeting All Facility Needs
 One Stop Shop

CLEANING INSPECTION CHECKLIST

Location: AECON

Inspected by: __LORENA & ANGEL__

Date: FEB 1, 8, 21 2024

Areas of Inspection:	Good	Satisfied	Dissatisfied	If dissatisfied give reason
ENTRANCES: Doors, Mats, floors are being clean, vacuum, swept, mopped ledges free of dust.	X X X			
WASHROOMS: swept, mopped, removed garbage, partitions wiped down, toilets/urinals clean, dispensers' dust free, clean mirrors, sinks, counters hand blowers, doors, walls and toilet paper, hand towels, hand sensitize, hand soap are being filled up	X X X			
OFFICES AND BOARD ROOMS: removed garbage, wipe bins Removed recycle, swept, mopped, vacuum, wiped desks, dust free cleaned corners and ledges	X X	X		-HIGH DUSTING CORRECTED
CAFETERIA: Removed garbage recycle, wiped tables, swept, mopped, clean sinks, counters, microwaves and ledges	X X X			
STAIRWAYS, AISLES AND HALLWAYS: polished, swept, mopped, and ledges dust free	X X X			
JANITORS CLOSET/ROOM: All equipment are clean and put away. Floors swept and mopped, room is tidy, chemicals in proper bottles, mops and buckets are cleaned, rags code in effect.	X X X			



Empire Facility Management

Meeting All Facility Needs

One Stop Shop

CLEANING INSPECTION CHECKLIST

Location: _____BWXT ADMIN_____

Inspected by: ___LORENA/ANGEL_____

Date: FEB 6, 13, 27 2024

Areas of Inspection:	Good	Satisfied	Dissatisfied	If dissatisfied give reason
ENTRANCES: Doors, Mats, floors are being clean, vacuum, swept, mopped ledges free of dust.	X X X			
WASHROOMS: swept, mopped, removed garbage, partitions wiped down, toilets/urinals clean, dispensers' dust free, clean mirrors, sinks, counters hand blowers, doors, walls and toilet paper, hand towels, hand sensitize, hand soap are being filled up	X X	X		-HIGH DUSTING CORRECTED
OFFICES AND BOARD ROOMS: removed garbage, wipe bins Removed recycle, swept, mopped, vacuum, wiped desks, dust free cleaned corners and ledges	X X X			
CAFETERIA: Removed garbage recycle, wiped tables, swept, mopped, clean sinks, counters, microwaves and ledges	X X		X	-DUST BEHIND COFFEE MAKERS, STAIN ON WALLS CORRECTED
STAIRWAYS, AISLES AND HALLWAYS: polished, swept, mopped, and ledges dust free	X X X			
JANITORS CLOSET/ROOM: All equipment are clean and put away. Floors swept and mopped, room is tidy, chemicals in proper bottles, mops and buckets are cleaned, rags code in effect.	X X X			



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Location: _____BWXT ADMIN_____

Inspected by: ___LORENA/ANGEL_____

Date: FEB 6, 13, 27 2024

Areas of Inspection:	Good	Satisfied	Dissatisfied	If dissatisfied give reason
ENTRANCES: Doors, Mats, floors are being clean, vacuum, swept, mopped ledges free of dust.	X X X			
WASHROOMS: swept, mopped, removed garbage, partitions wiped down, toilets/urinals clean, dispensers' dust free, clean mirrors, sinks, counters hand blowers, doors, walls and toilet paper, hand towels, hand sensitize, hand soap are being filled up	X X	X		-HIGH DUSTING CORRECTED
OFFICES AND BOARD ROOMS: removed garbage, wipe bins Removed recycle, swept, mopped, vacuum, wiped desks, dust free cleaned corners and ledges	X X X			
CAFETERIA: Removed garbage recycle, wiped tables, swept, mopped, clean sinks, counters, microwaves and ledges	X X		X	-DUST BEHIND COFFEE MAKERS, STAIN ON WALLS CORRECTED
STAIRWAYS, AISLES AND HALLWAYS: polished, swept, mopped, and ledges dust free	X X X			
JANITORS CLOSET/ROOM: All equipment are clean and put away. Floors swept and mopped, room is tidy, chemicals in proper bottles, mops and buckets are cleaned, rags code in effect.	X X X			



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Date: FEB 6, 13, 27 2024

Areas of Inspection:	Good	Satisfied	Dissatisfied	If dissatisfied give reason
ENTRANCES: Doors, Mats, floors are being clean, vacuum, swept, mopped ledges free of dust.	X X X			
WASHROOMS: swept, mopped, removed garbage, partitions wiped down, toilets/urinals clean, dispensers' dust free, clean mirrors, sinks, counters hand blowers, doors, walls and toilet paper, hand towels, hand sensitize, hand soap are being filled up	X X	X		-HIGH DUSTING CORRECTED
OFFICES AND BOARD ROOMS: removed garbage, wipe bins Removed recycle, swept, mopped, vacuum, wiped desks, dust free cleaned corners and ledges	X X X			
CAFETERIA: Removed garbage recycle, wiped tables, swept, mopped, clean sinks, counters, microwaves and ledges	X X		X	-DUST BEHIND COFFEE MAKERS, STAIN ON WALLS CORRECTED
STAIRWAYS, AISLES AND HALLWAYS: polished, swept, mopped, and ledges dust free	X X X			
JANITORS CLOSET/ROOM: All equipment are clean and put away. Floors swept and mopped, room is tidy, chemicals in proper bottles, mops and buckets are cleaned, rags code in effect.	X X X			



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Location: _____BWXT ADMIN_____

Inspected by: ___LORENA/ANGEL_____

Date: FEB 6, 13, 27 2024

Areas of Inspection:	Good	Satisfied	Dissatisfied	If dissatisfied give reason
ENTRANCES: Doors, Mats, floors are being clean, vacuum, swept, mopped ledges free of dust.	X X X			
WASHROOMS: swept, mopped, removed garbage, partitions wiped down, toilets/urinals clean, dispensers' dust free, clean mirrors, sinks, counters hand blowers, doors, walls and toilet paper, hand towels, hand sensitize, hand soap are being filled up	X X	X		-HIGH DUSTING CORRECTED
OFFICES AND BOARD ROOMS: removed garbage, wipe bins Removed recycle, swept, mopped, vacuum, wiped desks, dust free cleaned corners and ledges	X X X			
CAFETERIA: Removed garbage recycle, wiped tables, swept, mopped, clean sinks, counters, microwaves and ledges	X X		X	-DUST BEHIND COFFEE MAKERS, STAIN ON WALLS CORRECTED
STAIRWAYS, AISLES AND HALLWAYS: polished, swept, mopped, and ledges dust free	X X X			
JANITORS CLOSET/ROOM: All equipment are clean and put away. Floors swept and mopped, room is tidy, chemicals in proper bottles, mops and buckets are cleaned, rags code in effect.	X X X			



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CLEANING INSPECTION CHECKLIST

Location: _____DAREFOODS DISTRIBUTION_

Inspected by: _LORENA_/ANGEL_____

Date: FEB 9, 14, 20, 29 2024

Areas of Inspection:	Good	Satisfied	Dissatisfied	If dissatisfied give reason
ENTRANCES: Doors, Mats, floors are being clean, vacuum, swept, mopped ledges free of dust.	X X X X			
WASHROOMS: swept, mopped, removed garbage, partitions wiped down, toilets/urinals clean, dispensers' dust free, clean mirrors, sinks, counters hand blowers, doors, walls and toilet paper, hand towels, hand sensitize, hand soap are being filled up	X X X	X		-LEDGES ON FLOORS CORRECTED
OFFICES AND BOARD ROOMS: removed garbage, wipe bins Removed recycle, swept, mopped, vacuum, wiped desks, dust free cleaned corners and ledges	X X X X			
CAFETERIA: Removed garbage recycle, wiped tables, swept, mopped, clean sinks, counters, microwaves and ledges	X X X X			
STAIRWAYS, AISLES AND HALLWAYS: polished, swept, mopped, and ledges dust free	X X X X			
JANITORS CLOSET/ROOM: All equipment are clean and put away. Floors swept and mopped, room is tidy, chemicals in proper bottles, mops and buckets are cleaned, rags code in effect.	X X X X			



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CLEANING INSPECTION CHECKLIST

Location: _MUSASHI PLANT 1 AND 2_

Inspected by: ANGEL/LORENA_____

Date: FEB 2, 7, 14, 23, 26 2024

Areas of Inspection:	Good	Satisfied	Dissatisfied	If dissatisfied give reason
ENTRANCES: Doors, Mats, floors are being clean, vacuum, swept, mopped ledges free of dust.	X X X XX			
WASHROOMS: swept, mopped, removed garbage, partitions wiped down, toilets/urinals clean, dispensers' dust free, clean mirrors, sinks, counters hand blowers, doors, walls and toilet paper, hand towels, hand sensitize, hand soap are being filled up	X X X X	X		-YELLOW MARKS AROUND FAUCET CORRECTED
OFFICES AND BOARD ROOMS: removed garbage, wipe bins Removed recycle, swept, mopped, vacuum, wiped desks, dust free cleaned corners and ledges	X X X X X			
CAFETERIA: Removed garbage recycle, wiped tables, swept, mopped, clean sinks, counters, microwaves and ledges	X X X X	X		-COFFEE RING INSIDE SINKS CORRECTED
STAIRWAYS, AISLES AND HALLWAYS: polished, swept, mopped, and ledges dust free	X X X XX			
JANITORS CLOSET/ROOM: All equipment are clean and put away. Floors swept and mopped, room is tidy, chemicals in proper bottles, mops and buckets are cleaned, rags code in effect.	X X X XX			



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CLEANING INSPECTION CHECKLIST

Location: _MUSASHI PLANT 1 AND 2_

Inspected by: ANGEL/LORENA_____

Date: FEB 2, 7, 14, 23, 26 2024

Areas of Inspection:	Good	Satisfied	Dissatisfied	If dissatisfied give reason
ENTRANCES: Doors, Mats, floors are being clean, vacuum, swept, mopped ledges free of dust.	X X X XX			
WASHROOMS: swept, mopped, removed garbage, partitions wiped down, toilets/urinals clean, dispensers' dust free, clean mirrors, sinks, counters hand blowers, doors, walls and toilet paper, hand towels, hand sensitize, hand soap are being filled up	X X X X	X		-YELLOW MARKS AROUND FAUCET CORRECTED
OFFICES AND BOARD ROOMS: removed garbage, wipe bins Removed recycle, swept, mopped, vacuum, wiped desks, dust free cleaned corners and ledges	X X X X X			
CAFETERIA: Removed garbage recycle, wiped tables, swept, mopped, clean sinks, counters, microwaves and ledges	X X X X	X		-COFFEE RING INSIDE SINKS CORRECTED
STAIRWAYS, AISLES AND HALLWAYS: polished, swept, mopped, and ledges dust free	X X X XX			
JANITORS CLOSET/ROOM: All equipment are clean and put away. Floors swept and mopped, room is tidy, chemicals in proper bottles, mops and buckets are cleaned, rags code in effect.	X X X XX			



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CLEANING INSPECTION CHECKLIST

Location: SEPTODONT__25A AND BUILDING 154_

Inspected by: LORENA / ANGEL

Date: FEB 8, 15, 20, 29 2024

Areas of Inspection:	Good	Satisfie d	Dissatisfied	If dissatisfied give reason
ENTRANCES: Doors, Mats, floors are being clean, vacuum, swept, mopped ledges free of dust.	X X X	X		-MARKS ON WALL CORRECTED
WASHROOMS: swept, mopped, removed garbage, partitions wiped down, toilets/urinals clean, dispensers' dust free, clean mirrors, sinks, counters hand blowers, doors, walls and toilet paper, hand towels, hand sensitize, hand soap are being filled up	X X X X			
OFFICES AND BOARD ROOMS: removed garbage, wipe bins Removed recycle, swept, mopped, vacuum, wiped desks, dust free cleaned corners and ledges	X X X X			
CAFETERIA: Removed garbage recycle, wiped tables, swept, mopped, clean sinks, counters, microwaves and ledges	X X X	X		-DUST TOP OF VENDING MACHINES
STAIRWAYS, AISLES AND HALLWAYS: polished, swept, mopped, and ledges dust free	X X XX			
JANITORS CLOSET/ROOM: All equipment are clean and put away. Floors swept and mopped, room is tidy, chemicals in proper bottles, mops and buckets are cleaned, rags code in effect.	X X X X			



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CLEANING INSPECTION CHECKLIST

Location: SEPTODONT__25A AND BUILDING 154_

Inspected by: LORENA / ANGEL

Date: FEB 8, 15, 20, 29 2024

Areas of Inspection:	Good	Satisfie d	Dissatisfied	If dissatisfied give reason
ENTRANCES: Doors, Mats, floors are being clean, vacuum, swept, mopped ledges free of dust.	X X X	X		-MARKS ON WALL CORRECTED
WASHROOMS: swept, mopped, removed garbage, partitions wiped down, toilets/urinals clean, dispensers' dust free, clean mirrors, sinks, counters hand blowers, doors, walls and toilet paper, hand towels, hand sensitize, hand soap are being filled up	X X X X			
OFFICES AND BOARD ROOMS: removed garbage, wipe bins Removed recycle, swept, mopped, vacuum, wiped desks, dust free cleaned corners and ledges	X X X X			
CAFETERIA: Removed garbage recycle, wiped tables, swept, mopped, clean sinks, counters, microwaves and ledges	X X X	X		-DUST TOP OF VENDING MACHINES
STAIRWAYS, AISLES AND HALLWAYS: polished, swept, mopped, and ledges dust free	X X XX			
JANITORS CLOSET/ROOM: All equipment are clean and put away. Floors swept and mopped, room is tidy, chemicals in proper bottles, mops and buckets are cleaned, rags code in effect.	X X X X			



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CLEANING INSPECTION CHECKLIST

Location: SPINRIGHT

Inspected by: LORENA / ANGEL

Date: FEB 9, 22, 28 2024

Areas of Inspection:	Good	Satisfied	Dissatisfied	If dissatisfied give reason
ENTRANCES: Doors, Mats, floors are being clean, vacuum, swept, mopped ledges free of dust.	X X	X		-SALT RECEDUE IN CORNERS CORRECTED
WASHROOMS: swept, mopped, removed garbage, partitions wiped down, toilets/urinals clean, dispensers' dust free, clean mirrors, sinks, counters hand blowers, doors, walls and toilet paper, hand towels, hand sensitize, hand soap are being filled up	X X X			
OFFICES AND BOARD ROOMS: removed garbage, wipe bins Removed recycle, swept, mopped, vacuum, wiped desks, dust free cleaned corners and ledges	X X	X		-DUST ON LEGES BY DOORS CORRECTED
CAFETERIA: Removed garbage recycle, wiped tables, swept, mopped, clean sinks, counters, microwaves and ledges	X X X			
STAIRWAYS, AISLES AND HALLWAYS: polished, swept, mopped, and ledges dust free	X X	X		DUST ON LEDGE CORRECTED
JANITORS CLOSET/ROOM: All equipment are clean and put away. Floors swept and mopped, room is tidy, chemicals in proper bottles, mops and buckets are cleaned, rags code in effect.	X X X			