



Empire Facility Management  
 Meeting All Facility Needs  
 One Stop Shop

**CLEANING INSPECTION CHECKLIST**

Location: PERIMETER 119 KING AND 22 WATER

Inspected by: \_\_LORENA & ANGEL\_\_

Date: JAN 10, 17, 24, 2024

<b>Areas of Inspection:</b>	Good	Satisfied	Dissatisfied	If dissatisfied give reason
<b>ENTRANCES:</b> Doors, Mats, floors are being clean, vacuum, swept, mopped ledges free of dust.	X X X			
<b>WASHROOMS:</b> swept, mopped, removed garbage, partitions wiped down, toilets/urinals clean, dispensers' dust free, clean mirrors, sinks, counters hand blowers, doors, walls and toilet paper, hand towels, hand sensitize, hand soap are being filled up	X X X			
<b>OFFICES AND BOARD ROOMS:</b> removed garbage, wipe bins Removed recycle, swept, mopped, vacuum, wiped desks, dust free cleaned corners and ledges	X X X			
<b>CAFETERIA:</b> Removed garbage recycle, wiped tables, swept, mopped, clean sinks, counters, microwaves and ledges	X X X			
<b>STAIRWAYS, AISLES AND HALLWAYS:</b> polished, swept, mopped, and ledges dust free	X X X			
<b>JANITORS CLOSET/ROOM:</b> All equipment are clean and put away. Floors swept and mopped, room is tidy, chemicals in proper bottles, mops and buckets are cleaned, rags code in effect.	X X X			



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One Stop Shop

**CLEANING INSPECTION CHECKLIST**

Location: \_\_\_\_\_BWXT ADMIN\_\_\_\_\_

Inspected by: \_\_\_LORENA/ANGEL\_\_\_\_\_

Date: JAN 4, 8, 16, 25 2024

<b>Areas of Inspection:</b>	Good	Satisfied	Dissatisfied	If dissatisfied give reason
<b>ENTRANCES:</b> Doors, Mats, floors are being clean, vacuum, swept, mopped ledges free of dust.	X X X	X		-SOME SPLASH ON WALL  CORRECTED
<b>WASHROOMS:</b> swept, mopped, removed garbage, partitions wiped down, toilets/urinals clean, dispensers' dust free, clean mirrors, sinks, counters hand blowers, doors, walls and toilet paper, hand towels, hand sensitize, hand soap are being filled up	X X X X			
<b>OFFICES AND BOARD ROOMS:</b> removed garbage, wipe bins Removed recycle, swept, mopped, vacuum, wiped desks, dust free cleaned corners and ledges	X X X	X		-CARPET CORNER  CORRECTED
<b>CAFETERIA:</b> Removed garbage recycle, wiped tables, swept, mopped, clean sinks, counters, microwaves and ledges	X X X X			
<b>STAIRWAYS, AISLES AND HALLWAYS:</b> polished, swept, mopped, and ledges dust free	X X X	X		-SOME SPIDER WEBS ON TOP CORNER  CORRECTED
<b>JANITORS CLOSET/ROOM:</b> All equipment are clean and put away. Floors swept and mopped, room is tidy, chemicals in proper bottles, mops and buckets are cleaned, rags code in effect.	X X X X			



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**CLEANING INSPECTION CHECKLIST**

Location:   \_BWXT SHOP\_  

Inspected by:   \_\_\_LORENA/ANGEL  

Date:   JAN 3, 9, 18, 23, 30 2024  

<b>Areas of Inspection:</b>	Good	Satisfied	Dissatisfied	If dissatisfied give reason
<b>ENTRANCES:</b> Doors, Mats, floors are being clean, vacuum, swept, mopped ledges free of dust.	X X X	X		-STAINS ON WALL  CORRECTED
<b>WASHROOMS:</b> swept, mopped, removed garbage, partitions wiped down, toilets/urinals clean, dispensers' dust free, clean mirrors, sinks, counters hand blowers, doors, walls and toilet paper, hand towels, hand sensitize, hand soap are being filled up	X X XX	X		-DUST ON TOP OF LOCKERS  CORRECTED
<b>OFFICES AND BOARD ROOMS:</b> removed garbage, wipe bins Removed recycle, swept, mopped, vacuum, wiped desks, dust free cleaned corners and ledges	X X XX	X		-CARPET CORNERS  CORRECTED
<b>CAFETERIA:</b> Removed garbage recycle, wiped tables, swept, mopped, clean sinks, counters, microwaves and ledges	X X X XX			
<b>STAIRWAYS, AISLES AND HALLWAYS:</b> polished, swept, mopped, and ledges dust free	X X XXX			
<b>JANITORS CLOSET/ROOM:</b> All equipment are clean and put away. Floors swept and mopped, room is tidy, chemicals in proper bottles, mops and buckets are cleaned, rags code in effect.	X X X XX			



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**CLEANING INSPECTION CHECKLIST**

Location: \_\_\_\_\_DAREFOODS-ADMIN\_\_

Inspected by: \_LORENA/ANGEL\_\_

Date: JAN 4, 9, 12, 17, 23, 29 2024

<b>Areas of Inspection:</b>	Good	Satisfied	Dissatisfied	If dissatisfied give reason
<b>ENTRANCES:</b> Doors, Mats, floors are being clean, vacuum, swept, mopped ledges free of dust.	X X X XX	X		-METAL LEDGES  CORRECTED
<b>WASHROOMS:</b> swept, mopped, removed garbage, partitions wiped down, toilets/urinals clean, dispensers' dust free, clean mirrors, sinks, counters hand blowers, doors, walls and toilet paper, hand towels, hand sensitize, hand soap are being filled up	X X X X XX			
<b>OFFICES AND BOARD ROOMS:</b> removed garbage, wipe bins Removed recycle, swept, mopped, vacuum, wiped desks, dust free cleaned corners and ledges	X X X X X	X		-LIGHT DUST ON LEGES
<b>CAFETERIA:</b> Removed garbage recycle, wiped tables, swept, mopped, clean sinks, counters, microwaves and ledges	X X X XX			
<b>STAIRWAYS, AISLES AND HALLWAYS:</b> polished, swept, mopped, and ledges dust free	X X X XX	X		-SOME SPIDER WEB IN CORNER  CORRECTED
<b>JANITORS CLOSET/ROOM:</b> All equipment are clean and put away. Floors swept and mopped, room is tidy, chemicals in proper bottles, mops and buckets are cleaned, rags code in effect.	X X X X XX			



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**CLEANING INSPECTION CHECKLIST**

Location: \_\_\_\_\_DAREFOODS DISTRIBUTION\_

Inspected by: \_LORENA\_/ANGEL\_\_\_\_\_

Date: JAN 5, 8, 15, 22, 29 2024

<b>Areas of Inspection:</b>	Good	Satisfied	Dissatisfied	If dissatisfied give reason
<b>ENTRANCES:</b> Doors, Mats, floors are being clean, vacuum, swept, mopped ledges free of dust.	X X X XX			
<b>WASHROOMS:</b> swept, mopped, removed garbage, partitions wiped down, toilets/urinals clean, dispensers' dust free, clean mirrors, sinks, counters hand blowers, doors, walls and toilet paper, hand towels, hand sensitize, hand soap are being filled up	X X X XX			
<b>OFFICES AND BOARD ROOMS:</b> removed garbage, wipe bins Removed recycle, swept, mopped, vacuum, wiped desks, dust free cleaned corners and ledges	X X X XX			
<b>CAFETERIA:</b> Removed garbage recycle, wiped tables, swept, mopped, clean sinks, counters, microwaves and ledges	X X X XX			
<b>STAIRWAYS, AISLES AND HALLWAYS:</b> polished, swept, mopped, and ledges dust free	X X X X	X		-SOME DUST ON LEDGES  CORRECTED
<b>JANITORS CLOSET/ROOM:</b> All equipment are clean and put away. Floors swept and mopped, room is tidy, chemicals in proper bottles, mops and buckets are cleaned, rags code in effect.	X X X X X			



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**CLEANING INSPECTION CHECKLIST**

Location: \_\_\_\_\_DAREFOODS DISTRIBUTION\_

Inspected by: \_LORENA\_/ANGEL\_\_\_\_\_

Date: JAN 5, 8, 15, 22, 29 2024

<b>Areas of Inspection:</b>	Good	Satisfied	Dissatisfied	If dissatisfied give reason
<b>ENTRANCES:</b> Doors, Mats, floors are being clean, vacuum, swept, mopped ledges free of dust.	X X X XX			
<b>WASHROOMS:</b> swept, mopped, removed garbage, partitions wiped down, toilets/urinals clean, dispensers' dust free, clean mirrors, sinks, counters hand blowers, doors, walls and toilet paper, hand towels, hand sensitize, hand soap are being filled up	X X X XX			
<b>OFFICES AND BOARD ROOMS:</b> removed garbage, wipe bins Removed recycle, swept, mopped, vacuum, wiped desks, dust free cleaned corners and ledges	X X X XX			
<b>CAFETERIA:</b> Removed garbage recycle, wiped tables, swept, mopped, clean sinks, counters, microwaves and ledges	X X X XX			
<b>STAIRWAYS, AISLES AND HALLWAYS:</b> polished, swept, mopped, and ledges dust free	X X X X	X		-SOME DUST ON LEDGES  CORRECTED
<b>JANITORS CLOSET/ROOM:</b> All equipment are clean and put away. Floors swept and mopped, room is tidy, chemicals in proper bottles, mops and buckets are cleaned, rags code in effect.	X X X X X			



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**CLEANING INSPECTION CHECKLIST**

Location: \_\_\_\_\_DAREFOODS PRODUCTION\_\_

Inspected by: \_LORENA\_/ANGEL\_\_\_\_\_

Date: JAN 4, 8, 15, 22, 29 2024

<b>Areas of Inspection:</b>	Good	Satisfied	Dissatisfied	If dissatisfied give reason
<b>ENTRANCES:</b> Doors, Mats, floors are being clean, vacuum, swept, mopped ledges free of dust.	X X X X		X	-EMPLOYEE ENTRANCE MARKS ON WALLS  CORRECTED
<b>WASHROOMS:</b> swept, mopped, removed garbage, partitions wiped down, toilets/urinals clean, dispensers' dust free, clean mirrors, sinks, counters hand blowers, doors, walls and toilet paper, hand towels, hand sensitize, hand soap are being filled up	X X X X	X		-WIPE DOWN DISPENSERS  CORRECTED
<b>OFFICES AND BOARD ROOMS:</b> removed garbage, wipe bins Removed recycle, swept, mopped, vacuum, wiped desks, dust free cleaned corners and ledges	X X X X X			
<b>CAFETERIA:</b> Removed garbage recycle, wiped tables, swept, mopped, clean sinks, counters, microwaves and ledges	X X X X	X		-SINKS NEED IT SCRUBBING  CORRECTED
<b>STAIRWAYS, AISLES AND HALLWAYS:</b> polished, swept, mopped, and ledges dust free	X X X XX			
<b>JANITORS CLOSET/ROOM:</b> All equipment are clean and put away. Floors swept and mopped, room is tidy, chemicals in proper bottles, mops and buckets are cleaned, rags code in effect.	X X X X X			



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**CLEANING INSPECTION CHECKLIST**

Location: \_\_\_\_\_DAREFOODS PRODUCTION\_\_

Inspected by: \_LORENA\_/ANGEL\_\_\_\_\_

Date: JAN 4, 8, 15, 22, 29 2024

<b>Areas of Inspection:</b>	Good	Satisfied	Dissatisfied	If dissatisfied give reason
<b>ENTRANCES:</b> Doors, Mats, floors are being clean, vacuum, swept, mopped ledges free of dust.	X X X X		X	-EMPLOYEE ENTRANCE MARKS ON WALLS  CORRECTED
<b>WASHROOMS:</b> swept, mopped, removed garbage, partitions wiped down, toilets/urinals clean, dispensers' dust free, clean mirrors, sinks, counters hand blowers, doors, walls and toilet paper, hand towels, hand sensitize, hand soap are being filled up	X X X X	X		-WIPE DOWN DISPENSERS  CORRECTED
<b>OFFICES AND BOARD ROOMS:</b> removed garbage, wipe bins Removed recycle, swept, mopped, vacuum, wiped desks, dust free cleaned corners and ledges	X X X X X			
<b>CAFETERIA:</b> Removed garbage recycle, wiped tables, swept, mopped, clean sinks, counters, microwaves and ledges	X X X X	X		-SINKS NEED IT SCRUBBING  CORRECTED
<b>STAIRWAYS, AISLES AND HALLWAYS:</b> polished, swept, mopped, and ledges dust free	X X X XX			
<b>JANITORS CLOSET/ROOM:</b> All equipment are clean and put away. Floors swept and mopped, room is tidy, chemicals in proper bottles, mops and buckets are cleaned, rags code in effect.	X X X X X			





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**CLEANING INSPECTION CHECKLIST**

Location:   SPINRIGHT  

Inspected by:   LORENA / ANGEL  

Date: JAN 12, 19 2024

<b>Areas of Inspection:</b>	Good	Satisfied	Dissatisfied	If dissatisfied give reason
<b>ENTRANCES:</b> Doors, Mats, floors are being clean, vacuum, swept, mopped ledges free of dust.	X X			
<b>WASHROOMS:</b> swept, mopped, removed garbage, partitions wiped down, toilets/urinals clean, dispensers' dust free, clean mirrors, sinks, counters hand blowers, doors, walls and toilet paper, hand towels, hand sensitize, hand soap are being filled up	X	X		-DUST ON VENTS  CORRECTED
<b>OFFICES AND BOARD ROOMS:</b> removed garbage, wipe bins Removed recycle, swept, mopped, vacuum, wiped desks, dust free cleaned corners and ledges	X X			
<b>CAFETERIA:</b> Removed garbage recycle, wiped tables, swept, mopped, clean sinks, counters, microwaves and ledges	X X			
<b>STAIRWAYS, AISLES AND HALLWAYS:</b> polished, swept, mopped, and ledges dust free	X X			
<b>JANITORS CLOSET/ROOM:</b> All equipment are clean and put away. Floors swept and mopped, room is tidy, chemicals in proper bottles, mops and buckets are cleaned, rags code in effect.	X X			